



BRISBANE CITY COUNCIL
ACTION MINUTES

DRAFT

THURSDAY, NOVEMBER 3, 2016

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

MEETING

- A. Council will discuss process to select Mayor and Mayor Pro-Tem which will happen at their Special Meeting on Thursday, December 8, 2016

The City Council will hold their election of Mayor and Mayor Pro Tem at their Special Meeting on Thursday, December 8, 2016.

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Lentz called the meeting to order at 7:32 p.m. and led the pledge of allegiance.

ROLL CALL

Councilmembers present: Conway, Davis, Liu, O’Connell, and Mayor Lentz
Councilmembers absent: None
Staff present: City Manager Holstine, Interim City Clerk Padilla, City Attorney Roush, Administrative Services Director Schillinger, City Engineer Breault, Deputy Public Works Director Kinser, Community Development Director Swiecki, Police Chief Macias,

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway made a motion, seconded by CM Davis, to move Mayor/Council Matters Item B after the presentations and to remove Consent Item D regarding the purchase of a specialized wildland fire control apparatus, and adopt the agenda as amended. The motion carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

Renee Olague, Club Leader of Daly City/Colma 4H Youth Development Program, advocated for the City’s young people to join the 4H program.

CM Conway directed Ms. Olague to connect with the Parks and Recreation Department.

PRESENTATION

A. Brisbane Police Department Life Saving Award

On behalf on the Brisbane Police Department, Police Chief Macias presented Officer Giovanni Perez with the Life Saving Award.

B. GO (Government Outreach) Request Application

City Engineer Breault, presented on the GO (government outreach) Request app, a free application that allows citizens to report concerns and service requests to the City of Brisbane's Public Works Department. The GOREquest app is available for iPhone, Blackberry, and Droid mobile devices.

C. Brisbane Library FY 15/16 Annual Report by Francisco Vargas, Library Manager for Brisbane

Brisbane Library Manager, Francisco Vargas, presented the San Mateo County Libraries 2015-2016 Annual Report. Last year, Brisbane Library was ranked a 4 star library, held 680 programs and was honored with Urban Libraries' Top Innovator Program for Early Literacy. Mr. Vargas also shared that the library also has available wi-fi hot spots, e-library visits, public computer hours, 3-D printing, and wireless connections. Councilmembers thanked Francisco and the library the staff for their work.

D. Receive presentation on New Brisbane Library

Suzi Marzuola, Principal of Siegel & Strain Architects, presented on the new Brisbane Library. Ms. Marzuola shared that the proposed new library is about two and a half times more spacious than the current library and is designed to fit the needs of Brisbane residents and their values. Ms. Marzuolo then presented to the council the current status of library design including interior elements, outdoor space and landscaping,

Councilmembers gave input on the new library designs and shared that they were impressed and excited about the plans for the new Brisbane library to move forward. Councilmembers then discussed the details of the proposed archive room.

City Manager Holstine will work with the Library Subcommittee to have a proposal regarding the Archive Room.

MAYOR/COUNCIL MATTERS

B. Discussion on whether to create an Ad Hoc Committee concerning letter to FAA regarding NextGen Procedures

Mayor Lentz provided an update from the last Airport Roundtable Meeting of November 2, 2016. CM O'Connell volunteered to be a member of the Ad Hoc committee.

Patrick Tainter was concerned that the City of Millbrae's proposal will shift noise to Brisbane

Joel Diaz stated that STIIK is the main problem and he was concerned about letter from Jackie Speier's Office suggesting to fly more of the STIIK procedure.

Peter Grace thanked the Council for the Ad Hoc committee and wants to advocate for a long term City Council subcommittee.

Jay Patel stated that the FAA has no consideration for noise when they created these flight paths. And that in his mind there is no difference between second hand smoke and airport noise pollution.

Danny Aimes advocated that the city should have a preliminary budget discussion on the cost of legal action.

James Charles was concerned that there was not a strong enough push for more flights to go around the Golden Gate Bridge.

Tony Verreos read his proposed Brisbane City Council Resolution written on November 3, 2016 for Council to consider.

Danny Aimes FAA Consultant said the Golden Gate route can provide relief and have a domino effect.

After councilmember discussion, CM Conway made a motion, seconded by CM Davis to form an Ad Hoc subcommittee on Airport Noise. The motion was carried unanimously by all present

CONSENT CALENDAR

- A. Approve City Council Minutes of September 1, 2016**
- B. Approve City Council Minutes of September 15, 2016**
- C. Approve City Council Minutes of September 29, 2016**
- D. Approve purchase of a specialized wildland fire control apparatus**
- E. Adopt Ordinance 610, amending Title 13 of the Municipal Code concerning "Storm Water Management and Discharge Control"**
- F. Adopt Resolution No. 2016-43 regarding the Local Streets and Roads Preservation Program.**
- G. Construction Contract for 2016 Cold-in-Place Recycling Project (No. 9037)**
- H. Approve Monthly Investment Report as of June 30, 2016**

After some discussion and question about Item G, CM Conway made a motion, seconded by CM O'Connell to approve items A, B, C, E, F, G and H. The motion was carried unanimously by all

Present.

PUBLIC HEARING

- A. Consider introduction of Ordinance No. 612, Amend Title 16, Subdivisions, and Title 17, Zoning, of the Brisbane Municipal Code (BMC) to update existing subdivision and public noticing regulations to be consistent with current California Government Code and Civil Code requirements, and to amend the discretionary review process for newly constructed condominium developments.**

Community Development Director Swiecki stated that the purpose of the Ordinance No. 612 is to update various sections of Title 16, Subdivisions, Title 17, Zoning, of the Brisbane Municipal Code to achieve consistency with California Government Code and Civil Code regulations pertaining to condominiums and public noticing requirements, and to streamline the review process for new condominium developments.

After Councilmember discussion and questions, CM Conway made a motion, seconded by CM O'Connell, to close the public hearing. The motion was carried unanimously by all present.

After Councilmember discussion and questions, CM Conway made a motion, seconded by CM O'Connell, to introduce Ordinance 612. The motion was carried unanimously by all present.

OLD BUSINESS

- A. Consider adoption of Ordinance No. 611 regarding prohibition of smoking in Multi-Unit Residences**

City Attorney Roush reported to the Council that if passed, Proposition 64, the Adult Use of Marijuana Act, on the November 8 ballot would have no affect on Ordinance 61.

Shaunda Scruggs advocated for the passing of the ordinance and provided an update on the outreach activities in Brisbane

CM Conway stated that he was told by a member of the public that their Home Owners' Association (HOA) told them not to attend the public educational outreach workshop. CM Conway proposed that the Council should draft a letter to the HOA about their actions. City Manager Holstine will contact Altamar's HOA group to get more information.

Randy Huang encouraged the Council to support Ordinance No. 611 and to take action on smoke free multi-unit housing.

After Councilmember discussion and questions, CM Liu made a motion, seconded by CM Conway, to adopt Ordinance 611. The motion was passed with a 3-2 vote.

Ayes- CM Conway, CM Liu, and Mayor Lentz
Noes- CM O'Connell and CM Davis.

B. Review the proposed Policy to Name Parks and Recreation Facilities within the City of Brisbane

Administrative Service Director Schillinger presented the objectives of the proposed naming policy for City Parks and Recreation facilities and areas newly built or modified after 2015.

After further Councilmember discussion, CM Davis made a motion, seconded by CM Liu to adopt the proposed policy as recommended by the Park and Rec Commission. The motion was carried unanimously by all present..

NEW BUSINESS

A. Consider adoption of Resolution No. 2016-39 - Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS) for the purposes of pre-funding the City of Brisbane's CalPERS pension obligation

The purpose of this resolution is to authorize participation in the Public Agency Retirement Services (PARS) Post Employment Benefits Trust Program to be administered by the PARS and U.S. Bank.

After Councilmembers discussion and questions of Administrative Services Director Schillinger, CM Conway made a motion, seconded by CM Davis to adopt Resolution No. 2016-39. The motion was carried unanimously by all present..

B. Consider introduction of Ordinance 609, waiving first reading, amending Title 10 of the Municipal Code concerning "Commercial and Industrial Parking Permit Program."

City Engineer Breault reports that the changes proposed in Ordinance 609 will formalize an on-street parking permit program in the city's commercial and industrial areas.

Mitch Bull, Economic Development and Chamber of Commerce Director, stated that the City needs to look at the streets where it is appropriate.

Tony Verreos stated that the need for parking is there and hoping the policy will be revenue neutral for the City.

After further Councilmember discussion. CM Conway made a motion, seconded by CM O'Connell to introduce Ordinance 609. The motion was carried unanimously by all present.

C. Adopt Resolution No. 2016-42 regarding the 2016 Bicycle Pedestrian Improvement Program (BPIP) to obtain funds to construct the Crocker Trail Commuter Connectivity Upgrades Project.

The adoption of the resolution is needed to apply and obtain the funds from the Bicycle/Pedestrian Improvement Program (BPIP) to construct the Crocker Trail Commuter Connectivity.

After Councilmembers discussion and questions with staff, CM Conway made a motion, seconded by CM Liu to adopt Resolution No. 2016-42. The motion was carried unanimously by all present.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine reported on upcoming city activities such as the Veteran's Day Flag Raising Event, the State of the Cities Event, Warm Coat Drive, and the upcoming Brisbane Baylands Hearing. CM Liu directed City Attorney and staff to provide an update on the Plan Bay Area 2040.

MAYOR/COUNCIL MATTERS

A. Discussion of Planning Commission Appointments

CM Holstine reported that the City received 8 applications for the three planning commission positions. Councilmembers directed staff to schedule interviews on January 30, 2016 from 7-9pm.

C. City Council Proposed Meeting Schedule 2016-2017

Councilmembers scheduled the One Planet Living Workshop on January 17, 2016 and the SOMO Village Tour in Rohnert Park on January 21st, 2016. CM Liu directed staff to attend and take notes at the Peninsula Clean Energy Meeting in December 2016 and January 2017.

D. Countywide Assignments/Subcommittee Reports

Due to the late hour, no reports were given by the Councilmembers.

E. Written Communications

Mayor Lentz reported that Written Communication from Tony Verreos and other residents about the Smoking Ordinance.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 11:06 pm.